

TOWN OF STAMFORD, VERMONT

— Chartered 1753 —

986 Main Road, Stamford, VT 05352

stamfordvt.net

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KEY POLICY

The Selectboard has determined that the following positions shall be authorized to hold keys to the front door and the Town Office:

Selectboard (all members)
Chair of the Board of Listers
Chair of the Cemetery Commission
Chair of the Conservation Commission
Chair of the Planning Commission
Chair of the Zoning Board of Adjustment
Town Clerk/Treasurer
Assistant Town Clerk/Assistant Treasurer
Administrative Officer
Delinquent Tax Collector

The Selectboard authorizes the Town Clerk to distribute keys and a list of all key holders will be maintained at the Town Office.

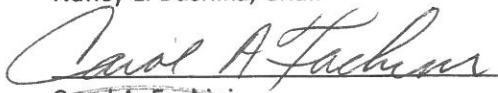
All key holders will have one week from the expiration of their term, or from the date an individual leaves his or her respective position, to return keys to the Town Clerk. Under no circumstances are keys to be given to another board member or resident.


All key holders will be responsible for lost, stolen or unreturned keys and will be charged for the cost of rekeying all locks, new keys and their distribution.


A copy of this policy shall be given to each key holder upon distribution of keys.


Nancy L. Bushika, Chair


Michael G. Denault


Carol A. Fachini


Brandon Field


Pamela Tworog

Adopted by the Selectboard: May 19, 2022

*I have received a copy of this Key Policy
and accept its terms*

Signature

Date